

Task Group - Scoping Document – BLANK

Review Topic	
Chair	
Group Membership	
Officer Support	
Purpose of the Review	
Essential Criteria (at least one must be marked)	<input type="checkbox"/> A council priority (as set out in the Business Plan) <input type="checkbox"/> A matter of significant, demonstrable public concern, as raised through ward councillors, local media etc.
Role of Overview and Scrutiny in this Review (mark all that apply)	<input type="checkbox"/> Holding Executive to account – Key Decision <input type="checkbox"/> Holding Executive to account – performance based <input type="checkbox"/> Community champion <input type="checkbox"/> External partnership <input type="checkbox"/> Contribution to policy development <input type="checkbox"/> Policy review <input type="checkbox"/> Statutory duties / compliance with codes of practice
Aims of Review / Terms of Reference	

What specific value can Scrutiny add to this work area?	
Methodology	
Limits of Review	
Potential Expert Witnesses	
Documents to be considered	
Risks	
Level of Publicity	
Indicators of a Successful Review	
Approximate Timeframe	
Projected Start Date	